

REQUEST FOR REPRODUCTION OF PVA PUBLIC RECORDS
(KRS 61.870, 61.874, 133.047)

JEFFERSON COUNTY

DATE: _____

1. Application Information--All sections to be completed by Applicant

APPLICANT NAME: _____

FIRM NAME: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE NUMBER: () _____ FAX: () _____

EMAIL ADDRESS: _____

2. Records Requested—Please describe the records being requested. Mark requested file on menu and attach.

3. Please indicate if the records requested will be used for a commercial or non-commercial purpose. (“Commercial Purpose” is defined as the direct or indirect use of any public record or records, in any form, for sale, resale, solicitation, rent, or lease of a service, or any use by which the user expects a profit either through commission, salary, or fee. It shall not include publication or related use of a public record by a newspaper or periodical; use of a public record by a radio or television station in its news or other informational programs; or use of a public record in the preparation for prosecution or defense of litigation or claims settlement by the parties to such action or the attorneys representing the parties.)

Commercial _____ Non-Commercial _____

4. If the records are requested for a commercial purpose, please complete the attached Commercial Applicant’s Certified Statement form.

Request Approved _____ Request Denied _____

Reason for Denial: _____

COMMERCIAL APPLICANT'S CERTIFIED STATEMENT

Please State the Commercial Purpose:

I hereby agree with the Property Valuation Administrator's determination that this request is for a commercial purpose. I agree to enter into a contract with PVA to pay a fee for the above records, that fee to be based upon the cost to PVA of medial, mechanical processing, and staff required to produce a copy of the requested records or the cost to PVA of the creation, purchase or acquisition of the public records or both. If the request is for online access to public records, the fee may also include cost of the physical connection to the system and reasonable cost of computer time access charges. (KRS 61.874(4) & (6))

I understand that it is unlawful to use public records for a commercial purpose unless certified herein or for a commercial purpose other than that stated. Further, I understand that the city may collect damages of three (3) times the amount that would have been charged if the actual commercial purpose has been stated, along with costs of collection of damages including reasonable attorney's fees and may impose any other penalty established by law. (KRS 61.8745)

I, _____ (PLEASE PRINT) do hereby certify that the requested records will be used for the commercial purpose as stated.

Date

SIGNATURE OF THE APPLICANT

Subscribed, sworn and acknowledged this _____ day of _____, 20____

Notary Public

My Commission expires: _____